بِسْمِ الله الرَّحْمنِ الرَّحِيمِ

In the Name of Allah, the Compassionate, the Merciful

IAAC/EFCC

ANTI-CORRUPTION PREACHING/TEACHING MANUAL FOR MUSLIMS IN NIGERIA FACILITATOR'S GUIDE



PUBLISHED BY

THE INTER-FAITH ANTI-CORRUPTION ADVISORY COMMITTEE (IAAC)

O

THE ECONOMIC AND FINANCIAL CRIMES COMMISSION (EFCC), NIGERIA

Title Page

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CONTENTS

Ackı	nowledgment	iii
Prea	mble	v
Mea	nings of Icons	vi
1.	FACILITATOR'S INFORMATION	1
a)	Objectives of the Workshop	1
b)	The Facilitator	1
c)	Workshop Participants	. 2
d)	Workshop Venue	2
e)	Time Management	2
f)	Responding to the Needs of Participants	2
g)	Workshop Options	3
h)	Delivery Methodology	3
i)	Instructional Materials	4
2. W	ORKSHOP ACTIONS	4
3. AI	PPENDIXES	5
A-	Knowledge Interaction Material	5
B-	Training Outcome Material	9
C-	Workshop Evaluation	13
D-	Pre-Workshop Questionnaire	14
E-	Pre-Workshop Intimating Letter	15
F-	Solutions to Knowledge Interaction Material	17
G-	Solutions to Training Outcome Material	18
H-	Certificate of Participation	10

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The Interfaith Anti-Corruption Advisory Committee (IAAC) was established on August 27, 2007 as an interface between the Economic and Financial Crimes Commission (EFCC) and Faith-based Organizations to initiate and implement anti-corruption programmes for the Muslim and Christian communities. Members of the committee comprise religious leaders and scholars given the mandate to complement EFCC's efforts at combating economic and financial crimes, in Nigeria, through mass education. The fact that majority of its members hold vantage positions in the society, as opinion moulders, makes the committee particularly important to the EFCC's campaign of zero tolerance for corruption.

The Executive Chairman of the Economic and Financial Crimes Commission (EFCC) MR. IBRAHIM LAMORDE was the Director of Operation (DOPS) of the Commission when the then Chairman, Mallam Nuhu Ribadu, inaugurated the Inter-Religious Anti-Corruption Advisory Committee (IAAC) in 2007. We thank Both of them for the vision and commitment which saw this phase of the project to a successful completion.

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1. Prof. Is-haq O. Oloyede-	Chairman
2. Bishop John-Praise Daniel (PhD)-	Member/Secretary
3. Imam Ahmad Abdul Rahman-	Member
4. Rt. Rev. Christian Ide (MLS)-	Member
5. Ustadh Amin O. Igwebe-	Member
6. Pastor Cletus Alu-	Member
7. Mallam Yusufu Hussaini Maibera -	Member
6. Pastor Cletus Alu-	Member

FACILITATOR'S GUIDE

Equally appreciated are the entire members of staff of the Strategy and Re-orientation Unit (SARU), which has been renamed Enlightenment and Reorientation Unit of the EFCC, especially the successive Heads, Gabriel Aduda and Hajia Aisha Larai Musa, and the Desk Officer who serves as Deputy Secretary, Mr Musibau kareem, for their great inspiration, logistic support, constant motivation and supply of relevant publications and Enactments. Mr. Medard Ehimika who was the then Deputy Head SARU also deserves our gratitude for his administrative support.

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Prof. Is-haq Oloyede Chairman, IAAC OF THE EFCC Bishop John-Praise Daniel Secretary, IAAC OF THE EFCC Prof. Yahya Oyewole Imam CONSULTANT NOVEMBER 30, 2013. ABUJA, NIGERIA

PREAMBLE

Guidance is a heritage from Allah through which humanity distinguishes the right path from the wrong one. In any sensible circumstance, the guide must the guided. Thus for the appointed guide, otherwise known as the facilitator, to rightly guide participants through the series of seminars on this project, the provision of these NOTES is a necessity.

The aims of this "Guiding Notes" are:

- to assist the facilitator in acquainting Muslims with the contents of Anti- Corruption Preaching/Teaching Manual for Mosques and educational institutions in Nigeria; and
- to facilitate for them with the required skills with which to disseminate the Anti-Corruption message among fellow Muslims with ease.

The "Guiding Notes" is divided into three parts namely: Facilitator's Information, Actions and Appendixes. The Facilitator's Information has the following as its content: The Objectives of the Workshop; Requirements of the Workshop; Workshop Participants; Responses to the needs of those participants; Workshop Options; Workshop Logistics; Delivery Methodology and Instructional Materials.

The Action section has 43 units with each unit (apart from the first) addressing the concept and forms, prevention strategies and evil effects of and sanctions against each of the crimes. To accomplish this task, time frame has been allotted according to the volume of each unit. It is recommended that the timeallotted is strictly followed so that the workshop can be completed within the proposed 14 days.

Also, there are eight Appendixes at the end of the "Notes." These include: A- Knowledge Interaction Material, B- Training Outcome Material, C-Workshop Evaluation, D-Pre-Workshop Questionnaire, E-Pre-Workshop Intimating Letter, F- Solutions to "Knowledge Interaction Material", G- Solutions to "Training Outcome Material" and H- Certificate of Participation.

The Guide is provided to make actions interactive as much as possible with both the facilitator and participants contributing appropriately. It is, therefore, expected that at the end of the workshop, participants should have been adequately equipped with appropriate skills not only to disseminate information on anti-corruption to Nigerian Muslims but also to develop abhorrence for corruption as well as economic and financial crimes. These may enable the Muslims to know whatreally constitutes corruption and assist them in refraining from it.

MEANINGS OF ICONS

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18 Study	17	1	Islamic Sources (Nusus)
	18	\$	Study

19		Summary
20	10 2 0 3 8 7 6 4	Time Frame
-21	STATE OF THE STATE	Seeking the help of the Almighty through prayer (Dua u)
22		Flip Chart
23	?	Facilitator's and participants' questions.
24	4	Preparatory Work.

Some of the Icons here are adapted from Commonwealth of Learning instructional design template for Microsoft Word (2007), US Centre for Disease Control and Prevention and other sources.

1. FACILITATOR'S INFORMATION

a) Objectives of the Workshop

This Guide is meant to assist the facilitator in guiding a discussion on anti-corruption campaign with those who are to be guided through *Anti-Corruption Preaching/Teaching Manual for Mosques in Nigeria* in a 14–day workshop. The objective of this is to explore in greater details issues and ideas raised in the *Manual for Mosques in Nigeria* with a view to achieving the overall objectives of the Partnership between the Economic and Financial Crimes Commission (EFCC) and Inter-faith Anti-Corruption Advisory Committee (IAAC) in fighting corruption to a standstill in Nigeria. The global objective of the Partnership is public abhorrence for corruption, economic and financial crimes through faith-based networks and the specific objectives include:

- building the capacity of faith leaders across the country to understand the forms and cost of corruption, economic and financial crimes and advocate for public support in the fight against corruption, economic and financial crimes.
- providing religious leaders of the two major faiths (Islam and Christianity) with tools and skills to disseminate anti-corruption messages to their members based on their professed faiths.
- iii. providing and equipping faith leaders with skills to identify corrupt practices methods for denouncing and reporting corruption and related vices
- familiarizing faith leaders with various legal provisions on anticorruption and other related public financial matters.

b) The Facilitator

For effective facilitation of the workshop the facilitator must possess:

- a thorough knowledge of the Anti-Corruption Preaching/Teaching Manual for Mosques
 in Nigeria and the ability to answer questions that may be posed on any aspect of the
 Manual. The facilitator may also acquaint himself with other related materials on the
 topics treated in the Manual;
- appropriate skills and a variety of tools in group facilitation;
- working knowledge of the Islamic sources in their original texts; and
- knowledge of what participants should achieve at the end of the workshop.

c) Workshop Participants

Those who will participate in the workshop must not only be upright and be seen as such, they must also be teachable and knowledge-seeking. Such people may include: Knowledgeable and vocal Muslim preachers; Imams; *Mu'adhdhin;* Mission Board members; Islamically informed professionals; Muslim organizations with meaningful congregations as well as women and youths.

d) Workshop Venue

The venue of the workshop must be highly conducive for learning with enough space and ventilation. It must be equipped with convenient chairs and tables, public address system, toilets. Ablution facilities and necessary facilities for Ṣalāt. A facilitator must ensure that all necessary facilities are in place and ready for use before the commencement of the workshop.

e) Time Management

In view of the fact that time is scarce and expensive, the facilitator must be able to manage the available time allotted to each session if only to ensure that the syllabus is fully covered within the time frame.

f) Responding to the Needs of Participants

To be able to respond to the needs of the participants appropriately, the facilitator should understand the needs and nature of the group he or she is facilitating. This will impact on the design of the workshop and the issues that will arise therein.

The facilitator needs to know profiles of the individual participants and their previous experiences in participating in workshops generally and in those related to corruption, economic and financial crimes particularly. He also needs to know themes or topics participants will want addressed at the workshop. The pieces of information needed may be obtained through any or a combination of these means:

- Pre- workshop meeting with individual participants or representatives of participating bodies (See Appendix E).
- Designing pre- workshop questionnaire asking prospective participants to identify their interests and expectations at the end of the workshop (See Appendix D).
- iii) Sending a fax, letter, text message or email to participants outlining the approach of the workshop and inviting responses from them.

Regardless of the pre-workshop exercises highlighted above, the objectives of the workshop must be discussed with participants at the beginning of the workshop. The facilitator can also ask them to identify their expectations from the Workshop and note their responses. This will allow the facilitator to refer to their expectations during the session and assist him in summarizing the outcomes of the workshop.

A running list of issues that come up for discussion during each of the exercises should also be kept so that they can be addressed at the appropriate time or at the wrap-up stage of the session where they had been generated. Where there are questions or observations to which the

facilitator cannot respond either because of insufficient time or knowledge, he should be honest enough to tell the participants that he would seek answers and get back to them later. He may also ask them to answer such questions or respond to the observations by sharing their findings with other participants either at the group or plenary session.

g) Workshop Options

A 14- day workshop is advised with each day containing four sessions. The duration for each day's session is suggested below:

Morning Session

09.00-11.30

11.30-11.45 Tea/Coffee Break

Mid-Day Session

11.45-13.25

13.25-14.25 Salātu'l Zuhr and Lunch.

Afternoon Session

14.25-15.45

15.45-16.10 Salātu'l 'Asr

Evening Session

16.10-18.10

h) Delivery Methodology

Participants should be encouraged to work in groups and report to the plenary. Membership of the group should be rotated to make discussions interesting. He should not allow a few individuals dominate the whole discussion. He should elicit active participation of those who are passive among the participants. If the discussion becomes too hot he should ask participants to raise up their hands and speak as permitted. He can also ask participants to support him in making sure that everyone is heard and respected if the session becomes rowdy. He should use the questions provided in each session to promote discussion and learning.

The facilitator should resist temptation to teach but facilitate. He should also resist temptation to answer all questions. He should ask questions as much as possible but resist the temptation to force answers on the participants. He should let the discussions flow and assist participants to comprehend the contents of the workshop.

I-Instructional Materials

Every participant must be given a copy of the Anti-Corruption Preaching/ Teaching Manual for Mosques ahead of time. The following should also be provided:

- A copy of the Glorious Qur'ān
- Authentic Hadith books
- EFCC and other related Acts
- Relevant publications in National Dailies/magazines
- · Flip chart stand (s) and sheets of papers including A4
- Marking pens
- Writing pens
- Role Cards
- Colour Cards

2- WORKSHOP ACTIONS

As stated earlier, there will be 43 units addressing the economic and financial crimes. Each unit will be held for 120 minutes excluding units 1 and 43 which will be held in a two and a half hour session each. The extension of thirty minutes in each of the two units is due to the inclusion of introductory and closing activities respectively.

The units are broken into actions. Each action consists of the title, aim, instructional materials, advance preparation, opening $Du\bar{a}'u$, ice breaker, re-cap, discussion, wrap up, evaluation, statement of commitment and closing $Du\bar{a}'u$.

3. APPENDIXES

APPENDIX A ANTI-CORRUPTION KNOWLEDGE INTERACTION MATERIAL

Time: 20 minutes

Dear participant.

The following simple quiz is designed to find out how much of the EFCC's activities, personalities, laws and sanctions relating to corrupt practices you know. It is also to find out how much of the Sharīah provisions relating to the EFCC's laws you are familiar with. Please note that your score in this quiz will not be used as a measure of your intelligence neither will it be used against you in any way. Rather, the objective is to assist us determine how much you already know of the issues to be raised and discussed in the Workshop. This will enable us identify areas of special attention in the Workshop. Therefore, endeavour to respond as objectively as possible to all questions.

Note: Please circle only one answer you consider appropriate for each question.

- 1. What is the meaning of EFCC?
 - A. Economic and Financial Crimes Commission.
 - Economic and Financial Crimes Committee. B.
 - C. Economic and Financial Crimes Council.
 - D. Economic and Financial Crimes Congress.
- When was EFCC established?
 - 2004. A.
 - B. 2003.
 - C 2002
 - 2000. D.
- 3. The current Chairman of the EFCC is......
 - Nuhu Ribadu. A.
 - B Farida Waziri.
 - C. Ibrahim Lamorde.
 - None of the above D.

4.	Keer	ping children under paid employment is an offence known as
	Α.	Child Trafficking.
	B.	Child Terrorism.
	C.	Child Punishment.
	D.	Child Labour.
5.	Thos	se who engage in book piracy are violating the of the author.
	A.	right to work
	B.	freedom of association
	C.	intellectual property rights
	D.	right to life
6.		an 30:41 describes corruption as spreading
	A.	across the land and the seas.
	B.	in cities and villages.
	C.	among men and women
	D.	among young and the old.
7.	Tho	se who smuggle goods into and outside the country are violating
	A.	Income Tax Act.
	B.	Customs Act.
	C.	NDLEAAct.
	D.	Miscellaneous Offences Act.
8.	Wha	t crime has a man who, earns his living through a business but, pays no tax committed?
	A.	Infringing on other peoples' rights.
	B.	Tax evasion.
	C.	Cheating his family members.
	D.	Plotting against the government.
9.	The	following is true of Islamic instruction on bribery:
	A.	Do not give and take.
	B.	Only do not receive.
	C.	Only do not give.
	D.	Give only when under pressure.
10	. Prop	het Muhammad (SAW) was quoted as saying: Whoever is not of us.
	A.	betrays us
	D	does not give food to his family

does not read the Qur'an daily does not eat regularly

C. D.

11.	AZa	kan collector is forbidden from
	A.	collecting excess taxes.
	B.	keeping any part of the Zakah collected.
	C.	benefiting in Zakah proceeds.
	D.	Declaring the total amount collected.
12.	The	prohibition of al-Khamr wa'l Mukhadarāt in Islam does not cover
	A.	drug abuse.
	B.	drug manufacturing.
	C.	drug trafficking.
	D.	theft.
13.	Natio	onal Agency for the Prohibition of Trafficking in Persons (NAPTIP) is charged with the
	respo	onsibility of controlling
	A.	human Trafficking.
	B.	drug Trafficking.
	C.	illegal arms deal.
	D.	smuggling.
14.		ong the listed points below, the most striking factor that encourages corruption in Nigerian
	A.	many who engage in it go unpunished.
	B.	too many people engage in it.
	C.	there are no laws against it.
	D.	no one could be held responsible for it.
15.	Terr	prism could be described as.
15.	A.	punishing the wrong people for an offence.
	B.	use of threat and violence for peculiar interests
	C.	torturing people to extract information from them.
	D.	imposing curfews for protection of life and property.
	D.	imposing curtews for protection of the and property.
16.	The	appropriate method of preventing illegal mining is by
	A.	identifying and punishing those who engage in it.
	B.	increasing the security of mineral deposit location.
	C.	holding the Minister in charge responsible for illegal mining.
	D.	holding community heads around mineral deposits responsible.
17.	Dru	g trafficking includes the following except
	A.	acting as courier for cocaine.
	B.	producing and distributing hard drugs.
	C.	buying and personally taking fake drugs to treat malaria.
	D.	planting and selling marijuana.
	3.7	planting and sening marijuana.

- 18. Right to Intellectual property has to do with..........
 - A. ownership of ideas in written and oral forms as well as other brain works.
 - B. a person's right to be defended in court.
 - C. ownership of land and buildings.
 - D. patent over products of a factory.
- Perpetration of fraud removes one from being a----according to Prophet Muḥammad (SAW).
 - A. Muslim
 - B. father
 - C. leader
 - D. wife
- 20. Corruption can be fought to a halt using Islamic injunctions by......
 - A. speech.
 - B. action
 - C. condemnation in one's heart.
 - D. all of the above

APPENDIX B ANTI-CORRUPTION TRAINING OUTCOME MATERIAL

TIME: 20 MINUTES

- 1.is the technical term used for corruption in the Qur'an.
 - A. Fasād.
 - B. Qatl.
 - C. Oadhf.
 - D. Jarh.
 - E. Khamr.
- 2. Corruption according to the Our'an is said to have spread across the.
 - family and school.
 - land and sea.
 - C. village and city
 - D. market and shops.
 - E. home and journey.
- 3. Embezzlement can be carried out through the following means-----
 - A. issuance of cheques to fictitious employees or organizations.
 - B. under-reporting of income.
 - C. false expense reimbursement.
 - D. misappropriation of properties.
 - E. all of the above.
- 4. Complete the following Hadith. "Verily Allah is pure and will not accept anything that is---"
 - A. impure.
 - B. kind
 - C. beneficial.
 - D. true
 - E. good

- Foreign Exchange Malpractices including currency counterfeiting may attract any of the following sanctions:
 - A. imprisonment.
 - B. imposition of fines.
 - C. revocation of dealership
 - D. forfeiture of the foreign currency involved.
 - E. all of the above.
- 6. Tax evasion may be prevented by taking the following measures:....
 - A. reporting tax evaders.
 - B. imposition of sanctions without discrimination.
 - C. sincerity of tax collectors.
 - D. invigoration of the tax system.
 - E. all of the above.
- One of the economic and financial crimes prohibited in Suratu'l Mutafiffin is-----
 - A. open market abuse.
 - B. bribery.
 - C. counterfeiting of currency
 - D. tax evasion
 - E. theft of intellectual property.
- 8. Muslim is enjoined by Prophet Muhammad (SAW) to prevent abomination by using his/her:
 - A. hand
 - B. tongue
 - C. heart
 - D. all of the above.
 - E. none of the above.
- One of the crimes prohibited in Qur'an 2:188 is.....
 - A. bribery.
 - B. drug Trafficking.
 - C. piracy.
 - D. illegal oil bunkering
 - E. tax evasion
- The EFCC Acts that prohibits obtaining property by false pretence is called---
 - A. Advance Fee Fraud and other Fraud Related Offences Act, 2006.
 - B. Money Laundering (Prohibition) Act, 2011.
 - C. EFCC Establishment Act
 - D. All of the above.
 - E. None of the above.

- 11. One of the economic and financial crimes prohibited in Suratun-Nur (Qur'an, 24) is....
 - A. money laundering.
 - B. theft of intellectual property.
 - C. human trafficking.
 - D. illegal mining.
 - E. embezzlement.
- 12. Allah prohibits acts that are related to intoxicants such as....
 - A. manufacturing
 - B. offering it to guests.
 - C. drinking or using it.
 - D. devouring its price
 - E. all of the above.
- 13. Narcotic drugs prohibited under Nigerian law include the following:
 - A. marijuana.
 - B. cocaine.
 - C. heroine
 - D. LSD.
 - E. all of the above.
- 14. The evil effects of smuggling include.....
 - A. destruction of the economy.
 - B. injury to people's health.
 - C. death.
 - D. denting the image of the country.
 - E. all of the above.
- 15. Theft of Intellectual Property and Piracy can take any of the following forms:
 - A. voluminous duplication of printed materials without permission.
 - B. pirated movies.
 - C. indiscriminate sale and buying of souvenirs.
 - D. taking people's photographs without permission.
 - E. all of the above.
- 16. Prohibited goods and dumping of toxic wastes may be prevented by
 - A. realization of the need to preserve and protect the environment as a religious and civic duty.
 - B. maintenance of purity of the environment.
 - C. reporting act of dumping of toxic wastes to appropriate agencies and prompt response to such complaints.
 - D. arrest and punishment of culprits to serve as deterrent.
 - E. all of the above.

- The following include some of the economic and financial crimes prohibited by the EFCC Establishment Act.
 - A. embezzlement.
 - B. money laundering.
 - C. currency counterfeiting.
 - D. terrorism
 - E. all of the above.
- 18. EFCC collaborates with the following agencies in the discharge of its duties.
 - A. National Drug Law Enforcement Agency (NDLEA).
 - B. Nigerian Customs Service.
 - C. The Nigeria Police Force.
 - D. The Judiciary.
 - E. All of the above.
- 19. EFCC's television programme on the Nigerian Television Authority is tagged...
 - A. The Eagle.
 - B. The Pilot.
 - C. The Parrot.
 - D. The Transparent
 - E. None of the above.
- 20. One of the major EFCC's publications is called----
 - A. Zero Tolerance.
 - B. Vanguard
 - C. The Just.
 - D. The Incorruptible
 - E. All of the above.

APPENDIX C WORKSHOP EVALUATION

Please take a few minutes to answer the following questions. Your response will assist in our future performance.

- 1. Did the workshop achieve its objectives?
- 2. What lessons did you learn and what benefits did you derive from this workshop?
- 3. Which aspect of the workshop did you find most useful?
- 4. For which aspect of the workshop would you suggest improvements?
- 5. What other suggestions would you offer for better future performance?

APPENDIX D PRE-WORKSHOP QUESTIONNAIRE

Please complete this questionnaire. Any information you provide may assist in making adequate provisions for your needs at the workshop.

- 1. Do you have any information about the activities of the Economic and Financial Crime Commission (EFCC)? If yes, provide a brief account of what you know about it.
- With which of the following topics (to be addressed in the workshop) were you previously 2. familiar? Please tick.

Corruption	
Embezzlement and Money Laundering	
Foreign Exchange Malpractices including Counterfeiting of Currency	
Tax Evasion	
Open Market Abuse	
Fraud	
Bribery	
Obtaining Property by False Pretence-	
Smuggling, Illegal Arms Deal and Trafficking	
Illegal Oil Bunkering and Illegal Mining	
Theft of Intellectual Property and Piracy	
Electronic Telecommunication Offences	
Prohibited Goods and Dumping of Toxic Wastes	
Terrorism	
3. Are there particular topic(s) not been listed you want addressed at the workshop?	

- 4. List the areas of workshop(s) on Corruption, Economic and Financial Crimes you attended or want to attend.

APPENDIX E PRE-WORKSHOP INTIMATING LETTER

Dear

Workshop Topics

As knowledge of the Handbook is essential, you must read the Manual before attending the workshop. To ensure that we cater for your background at the workshop, you are requested to tick any of the underlisted topics in which you have previous knowledge. Please call, send e-mail or fax the required information or inquiry to me not later than------

Workshop Topics
Corruption
Embezzlement and Money Laundering-
Foreign Exchange Malpractices including Counterfeiting of Currency
Tax Evasion
Open Market Abuse
Fraud
Bribery
Obtaining Property by False Pretence
Smuggling, Illegal Arms Deal and Trafficking
Illegal Oil Bunkering and Illegal Mining
Theft of Intellectual Property and Piracy
Electronic Telecommunication Offences
Prohibited Goods and Dumping of Toxic Wastes
Terrorism

Please do not hesitate to include any other relevant topics you may deem fit but are not listed here. Thanking you in anticipation of your response. I look forward to meeting you at the workshop.

Sincerely yours,

Phone:

Fax: E-mail:

ANTI-CORRUPTION PREACHING/TEACHING MANUAL FOR MUSLIMS IN NIGERIA

APPENDIX F SOLUTIONS TO ANTI-CORRUPTION KNOWLEDGE INTERACTION MATERIAL

Question	Answer
1	A
2	В
3	С
4	D
5	С
6	A
7	D
8	В
9	A
10	A
11	В
12	D
13	A
14	A
15	В

APPENDIX G SOLUTIONS TO ANTI-CORRUPTION TRAINING OUTCOME MATERIAL

Question	Answer
1	A
2	В
3	E
4	A
5	Е
6	E
7	A
8	D
9	A
10	A
11	С
12	Е
13	Е
14	Е
15	Е

APPENDIX H: CERTIFICATE

OF PARTICIPATION

بسم الله الرحمن الرحيم

In the Name of Allah, the Compassionate, the Merciful

CERTIFICATE OF PARTICIPATION

This is to certify that

has successfully participated in the Anti-Teaching/Preaching Workshop Corruption organised for Muslims by the Inter-faith Anticorruption Advisory Committee (IAAC) of the Economic and Financial Crimes Commission (EFCC) Migeria

Signature (EFCC Chairman)



قد خارك/خاركت بنجاح في الحلقة الدراسية والوعظية محاربة الفساد التي نظمتها المسلمين اللجنة الشاورية للتقريبين الأديان محاربة الفساد لهيئة الفوضة لملاحقة الإحرام الاقصادي والمالي في نيجويا.

توقيع رئيس الديئة المفوضة لملاحقة الإجل الاقتصادي والمال